

**Bartow County Library System**

**Board of Trustees**

Minutes

July 29, 2021

Cartersville Public Library Nathan Dean Meeting Room

5:00 pm

Type of Meeting: Regular Meeting

Attendees: Brandon Johnson, Louis Panter, Anne Walker, Michelle Haney, Pamela McConnell, Carmen Sims, Jill McAllister, Ron Fahey

Absent: Randi Sonenshine

Meeting Facilitator: Karen Barnhart, Chairman

Minutes Recorded by: Jennifer Williams

Karen Barnhart called the meeting to order at 5:02 pm.

Michelle Haney made a motion to approve the minutes of April 29, 2021 as presented. Anne Walker seconded/unanimously approved.

Jill McAllister presented the preliminary Financial Report for FY2021. Overall, the library is under budget. All funds were not collected as SPLOST funds allocated to refurbishments were not spent and will carryover this fiscal year.

Carmen Sims presented the Director's Report in which she reviewed the circulation stats and increase in digital content, discussed the refurbishment of Adairsville, and the startup of outreach programs and adult programming. Carmen Sims also discussed the ARPA Grants have been applied for to purchase meeting pods in the community wing, emergency connectivity hotspots and chromebooks for circulation, microfilm reader, and eBooks. In addition, a competitive grant will be applied for to purchase a library book mobile. Carmen introduced new access to OverDrive digital content through an Instant Digital Card using Bartow residents' cell phone number and Bartow County students can use their school ID to access the youth collection only.

Jill McAllister reviewed the highlights and changes in the FY2022 budget. Michelle Haney made a motion to approve the FY2022 Budget which includes all staff salaries and supplements as presented. Louis Panter seconded/ unanimously approved.

Michelle Haney reviewed the Building and Grounds Committee Report, which included replacing doors in Adairsville, external lockers for Cartersville, and replacing carpet with porcelain tiles in the Cartersville Community Wing.

Karen Barnhart presented the inventoried items to be disposed. Brandon Johnson made a motion to dispose such items. Anne Walker seconded/ unanimously approved.

Karen Barnhart announced the Personnel Committee will be sending out the Directors evaluation with goals for FY2022 and accomplishments from FY2021 soon with a date for the evaluation to be returned to the committee.

Carmen Sims reviewed the return to pre-covid library hours with a change to branch evenings. Louis Panter made a motion to approve the new library hours. Michelle Haney seconded/ unanimously approved.

Carmen Sims proposed adding Juneteenth as a Library System Holiday. Brandon Johnson made a motion to approve the holiday. Michelle Haney seconded/ unanimously approved.

Louise Panter made a motion to approve Carmen Sims as the signature authority. Anne Walker seconded/ unanimously approved.

Karen Barnhart appointed Michelle Haney, Randi Sonenshine, and Anne Walker to the Personnel Committee. Pamela McConnell, Brandon Johnson, and Louise Panter were appointed to the Finance Committee.

Jill McAllister announced that the Friends of the Library have opened booth registration for the Craft Fair in November and are looking for vendors.

Carmen Sims presented "Meet the Staff" for board development.

Pamela McConnell made a motion to adjourn the meeting at 6:04 pm. Anne Walker seconded/ unanimously approved.