

**Bartow County Library System  
Board of Trustees**

Minutes

July 28, 2022

Cartersville Public Library Conference Room

5:00 pm

Type of Meeting: Regular Meeting

Attendees: Louise Panter, Michelle Haney, Anne Walker, Randi Sonenshine, Karen Barnhart, Holly Talarico, Carmen Sims, Jill McAllister, Ron Fahey

Absent: Brandon Johnson

Meeting Facilitator: Karen Barnhart, Chairman

Minutes Recorded by: Jennifer Williams

Karen Barnhart called the meeting to order at 5:00 pm.

Louise Panter made motion to approve the minutes of April 28, 2022 as presented. Anne Walker seconded/unanimously approved.

Jill McAllister presented the Financial Report. Jill stated that business is up. Jill reviewed the preliminary report for FY22, including refurbishing expenditures. Grant and refurbishment details are provided in the report.

Carmen Sims presented the Director's Report in which she reviewed the year end data for FY22. Carmen stated that we have not received the bookmobile, but it will arrive in August. Carmen stated the staff and administration refurbishments have been completed and the community wing refurbishments will be finished when it is repainted. Carmen also stated the zoning process for the performance patio has started. Carmen announced an increase in library traffic, circulation, attendance statistics regarding adult and children programming, outreach, computer classes and website usage. Carmen stated that we also reinstated the computer lab with a new look and location for those needing additional computer time. Carmen also reviewed the work and study spaces utilization rates and meeting room rentals.

Randy Sonenshine stated the Building and Grounds committee approved \$15,640 for painting of the Community wing.

Michelle Haney reviewed the director evaluation process and stated that she would like to have the surveys completed by August 12<sup>th</sup>.

Anne Walker made a motion to approve the FY2023 Budget which includes all staff salaries and supplements as presented. Michelle Haney seconded, unanimously approved.

Karen Barnhart presented the inventoried items to be disposed of and the travel reimbursement. Randi Sonenshine made motion to dispose such items and approve the travel reimbursement. Louise Panter seconded, unanimously approved.

Louise Panter made a motion to approve Carmen Sims as the signature authority for the library system. Anne Walker seconded, unanimously approved.

Michelle Haney made a motion to approve the State COLA policy as presented. Randi Sonenshine seconded, unanimously approved.

Randi Sonenshine made a motion to approve the benefits policy as presented. Louise Panter seconded, unanimously approved.

Anne Walker made a motion to go into a Closed Session for personnel issues. Louise Panter seconded, unanimously approved. Closed session was held from 5:22 pm – 5:30 pm.

Randi Sonenshine made a motion to end the Closed Session. Louise Panter seconded the motion, unanimously approved. Karen Barnhart reported no action was taken.

Karen Barnhart reviewed the appointment of committees. Personnel: Michelle Haney, Holly Talarico, Randi Sonenshine. Finance: Brandon Johnson, Louise Panter, Anne Walker Policy Review Committee: Anne Walker, Randi Sonenshine. Building and Grounds: Michelle Haney, Randi Sonenshine and Holly Talarico

Carmen Sims reviewed the Collection Development Policy and request for reconsideration process for board development.

Jill McAllister announced that over half the booths for the Craft Fair are gone. The Craft Fair is November 12<sup>th</sup>.

Louise Panter made a motion to adjourn the meeting at 5:51pm. Randi Sonenshine seconded/unanimously approved.